

Apology

Four Parts

① I am sorry for _____

What specifically did you do?

Ex. I am sorry for calling you a rude name.

② It was wrong because _____

How did it make the other person feel?

Ex. It was wrong because it hurt your feelings.

③ In the future I will _____

What specifically will you do instead?

Ex. In the future I will use kind words.

④ Will you forgive me?